

ESTD. 1976

Auroville Co-operative Housing Society Ltd.

Regd. No. 74-CAU76

Registered under West Bengal Co-operative Societies Act 1973 (West Bengal) Act XXXVIII of 1973 (Limited liability)

10, MANDEVILLE GARDENS, KOLKATA – 700 019

Phone: 2440-5369

Ref. No.: ACHSL / 22-23 / NOTE / 031

Date: 1st Jan, 2023

To

Mr. Koushik Sarker

Business Head & Technical Head (Remedial Engineering)

Procon Technologies

'ANGANA APARTMENT',

27/3/1, North Purbachal Kalitala Link Road

Kolkata-700078

Sub: Structural Repair, Rehabilitation & Waterproofing of 8 storied Residential building (Including Hollow Box Foundation/Basement) at 10, Mandeville Gardens, Kolkata – 700 019.

Dear Mr. Bandyopadhyay,

This is in reference to your **Quotation no. PT/JQ/Auroville/027/22-23**, dated June 21.12.2022 submitted by you against our Tender No. **RR CIVIL/01/23 dated Dec 14, 2022**.

With reference to the discussions and your quotation, we are pleased to issue order for the above captioned project at **₹ 1,51, 26,453.36 (Rupees One crore fifty-one lakhs, twenty-six thousand four hundred fifty-three and thirty-six paise only)** inclusive of all materials/Chemicals, labour, scaffolding, tools & Plants, taxes, Service Tax, levies, duties, insurance, etc. for the performance of the above works except any extra repairs/ services borne by you during the project tenure, as confirmed by us.

TERMS & CONDITIONS: - This is an Item Rate contract. All works actually executed as per approved working specifications shall be measured/certified and paid for, under relevant items of accepted schedule of rates as submitted.

1) **SCOPE of WORK:**

As mentioned in detail in the tender document and BOQ served to you by us and thereby accepted by you.

2) **CONTRACT DOCUMENT:**

This Work Order should be read along with the BOQ for documents, drawings, instructions and specifications, Methodology from Engineering Consultant (Procon Technical services) of/and ACHSL forming the total contract document.

3) **SITE HANDOVER:**

Site will be handed over to the "Procon Technologies" on "as is where basis". Procon Technologies will be fully responsible for the day-to-day co-ordination with its own work force and other applicable agencies and for the safety & security of all sorts of various resources employed for the said project.

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4) OTHER TERMS:

a) Procon Technologies will conduct inspection of all the flats of the building internally to check for damages, if any. Pertaining to the findings, all rectification should be done simultaneously along with the external repair works.

b) For any work outside the listed scope/area of work already agreed upon, prior permission would be deemed as absolute necessary from the Society & Engineer-in-charge.

c) The work force thus employed by Procon Technologies are to be housed at the Community Hall of the Society. One Specific lift can be used by PT with care.

d) Procon Technologies would be entirely responsible for the conduct of the work force thus employed for the scheduled work inside the premises of the society in accordance with the rules of the Society.

e) ₹30,25,290.00 would be paid to Procon Technologies Services as advance (20% of contracted value) which would be deducted/ adjusted on payments @ 20% of the advanced amount per running bill.

f) Procon Technologies would be required to attend “Review Meetings” with all necessary updates, every 15 (fifteen) days with the Board of Directors of the Society

g) The “Retention Money” thus deposited by Procon Technologies with the Society shall be refunded @50% after 6 months from the handover of completed site and the balance 50% at the end of the consecutive 6 months (i.e., at the end of 12 months from completion).

h) Total completion time of the job is one year.

5) SAFETY:

All standard norms of Safety at the site will be strictly followed by Procon Technologies during the tenure of the contract as per the safety code attached with then tender document and the contractor will comply with the safety audit of the Society.

6) CLEANLINESS:

Procon Technologies will ensure that the site is kept clean at all times, during the job tenure. All accumulation of debris should be cleared instantaneously on the own accord of the applicator so as not to cause any discomfort, damage or accident to any of the residents of the Society site.

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7) ENGINEERING SUPERVISION:

Mr.B.Banndyopadhayay is our appointed Engineer-in-charge for the job monitoring & supervision. Procon Technologies will get certified /signed by them for every Bill/measurement before payment.

Any and all communication regarding this contracted job and any associated matter should be addressed to the **Secretary, Auroville Co-operative Housing Society Ltd.,**

There would be a **WhatsApp** communication Group between people chosen by the Society and **Procon Technologies** where all day-to-day updates and communications would be exchanged.

We would like to congratulate you on your success and look forward to a long and beneficially rewarding association.

Thanking you,

Yours faithfully,

For Auroville Co-operative Housing Society Ltd.

Secretary (With Seal)

Agreed & accepted by Procon Technologies

Name :

Signature (With Seal) :

Date :